# Client Onboarding Checklist for Review Dingo

Welcome to Review Dingo! This checklist is designed to help our white-label reputation resellers efficiently onboard their clients. Please ensure you have the following information and materials prepared to facilitate a smooth onboarding process and maximize the effectiveness of our software.

## Checklist

Client's Contact Details
- Client's full name
- Email address of account user
- Phone number

Business Information
- Business name
- Business address
- Business phone
- Website URL
- Industry
- Primary products/services offered

Attached Logo

- High-resolution format (JPEG, PNG, or SVG)
- Appropriate usage rights (if needed)

Brand Colors
- Hex or RGB values for primary and secondary colors

Customer Relationship Management (CRM) System
- Name of the CRM they are currently using
- Any specific integration requirements

Customer List for Best Trial Results
- Spreadsheet or list of 100+ past customers from the last 30 days
- The list must include each customer's first name and email address

Once you have gathered all the items, please submit the information to [allen@reviewdingo.com](mailto:allen@reviewdingo.com). This will enable us to customize our services to your client's specific needs and ensure they receive the most benefit from our platform.

Thank you for taking these steps to provide outstanding service to your clients. We look forward to working together to enhance your client's reputation and drive their success.